

Minutes – Annual General Meeting. Chandag Primary School

Charity Number 1019294

Date	21.09.2023
Location	Year 4 Classroom, Willow Building
Attendees	Laura Leo, Bea Anderson, Wendy Gommersall, Davina Lucas, Laura Bevan, Aimee Nicholls, Sam Tarring, Lucie Bissett, Ella Jones-Britton, Helen Munser, Faye Batts, Laura Rees, George Carroll, Claire Weeks, Alice John
Chair	Laura Rees (note taker)

Item	Notes	Action
1.	<p><u>Introductions and apologies</u></p> <p>Around the table introductions from all present.</p> <p>Apologies from Lou Newell, Liam Gregorious, Lynsay Johal, Ashlee Dunning, Rachel Trow, Harriet Smith, Sophie Smith, Verity Elford, Lorna Jones, Becky Leslie, Becky Gooding, Natalie McOmish and Charlotte Perriman.</p>	LR
2.	<p><u>Treasurer's report for Chandag Infants</u></p> <p>(See Faye's slides.)</p> <p>Overview of year 2022-23</p> <p>Invoices still needed for Tesco grant before we can apply for another. Class trips - invoices outstanding.</p> <p>Year 6 leaders to help with snack shop.</p>	<p>FB</p> <p>CW to look into this.</p> <p>MM</p>
3.	<p><u>Merge to Chandag Primary School PTA / close of Chandag Junior PTA</u></p> <p>Announcement that Chandag Juniors PTA will now close and Chandag Infants PTA will become Chandag Primary School PTA.</p> <p>We would like to thank the existing Chairs, Natalie McOmish (Juniors PTA), and Laura Bevan and Lynsay Johal (Infants PTA), for all of their hard work and excellent contribution to raising money for the school, to provide the children with excellent resources and experiences.</p> <p>We now join together to create Chandag Primary PTA.</p> <p>The current Chairs have all expressed that they will be stepping down from their roles.</p>	LR

4.

PTA Positions for 2023-24

LR

Chair -

- Current positions held by: Laura Bevan and Lynsay Johal (Infants) and Natalie McOmish (Juniors), who will all be stepping down.
- Nominations: Laura Rees and Faye Batts – voted in by PTA members in attendance.
- **New Chairs (joint): Laura Rees and Faye Batts**

Vice Chair

- Current position held by: Rachel Trow (Infants), who will be stepping down.
- Nomination: Ella Jones-Britton – voted in by members in attendance.
- **New Vice Chair: Ella Jones-Britton**

Secretary

- Current position held by: Laura Rees and Wendy Gommersall (Infants), who will be stepping down.
- Nomination: Bea Anderson – voted in by members in attendance.
- **New Secretary: Bea Anderson**

Treasurer

- Current position held by: Faye Batts. Faye would like to step down from this role, but no-one else has nominated themselves for this position.
- Shadow Treasurer role was discussed, but still no interest.
- Faye Batts to continue.
- Claire Weeks and Helen Munser stated that a person who is Chair cannot hold an additional post of Treasurer.
- Nomination for Faye Batts to continue as Treasurer until we can find a replacement; therefore, unable to currently take on the co-Chair role with Laura Rees. Voted in by members of the PTA in attendance.
- **Treasurer: Faye Batts.**

Amendment to be made to Chair role. Laura Rees now stand-alone Chair until new Treasurer appointed.

Communications/Social Media Representatives

- Current positions held by: Laura Rees, Ella Jones-Britton and Wendy Gommersall.
- All would like to remain in post – voted in by members in attendance.
- **Comms/Social Media Reps: Laura Rees, Ella Jones-Britton and Wendy Gommersall.**

Class Reps

Year Group	Class Rep Nomination	Vote Decision
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Wrens (Pre-school):

Becky Leslie & Harriet Smith ***Voted in***

<u>Robins 1:</u>	Bea Anderson	<i>Voted in</i>
<u>Robins 2:</u>	Ashlee Dunning	<i>Voted in</i>
<u>Sparrows 1:</u>	Lou Newell & Lorna Jones	<i>Voted in</i>
<u>Sparrows 2:</u>	Lucie Bissett	<i>Voted in</i>
<u>Blackbirds 1:</u>	Verity Elford	<i>Voted in</i>
<u>Blackbirds 2:</u>	Alice John	<i>Voted in</i>
<u>Chaffinches 1:</u>	George Carroll & Becky Gooding	<i>Voted in</i>
<u>Chaffinches 2:</u>	Verity Elford	<i>Voted in</i>
<u>Starlings 1:</u>	Liam Gregorious	<i>Voted in</i>
<u>Starlings 2:</u>	Laura Bevan	<i>Voted in</i>
<u>Goldfinches 1:</u>	Wendy Gommersall & Sophie Smith	<i>Voted in</i>
<u>Goldfinches 2:</u>	Charlotte Perriman	<i>Voted in</i>
<u>Kestrels 1&2:</u>	Teresa Deurr	<i>Voted in</i>

5. **Discussion around Term 1 & 2 Events**

Term 1

- Primary School Picnic – lovely event; a great celebration of two schools coming together. PTA snack shop raised £170 profit - a big thank you to all those volunteers involved in the event.
- Penalty shoot-out. Comms out and we are looking for PTA input on the day, to take photos for social media.
- FB & LR volunteered to attend.

LR

	<ul style="list-style-type: none"> Children can wear PE kit to school on penalty shoot-out day. To go on socials and in the weekly newsletter. 	EJ-B / LR / WG / CW comms for this event
6.	<p><u>Term 2</u></p> <p>Firework display: 02/11/2023</p> <ul style="list-style-type: none"> Save the date comms need to go out. Letter to local residents (including Hygge Park site) Socials/newsletter St John's Ambulance Licence (TEN & Alcohol) Potential vendors for food. Currently Crumbs confirmed. <p><u>Non-School Uniform Days</u></p> <p>Last year we took £121 for two non-uniform days. As an infant school, there were 180 children in total, so this is a poor return when the suggested donation is £1 per non-uniform day.</p> <p>Some discussion around a 'break the rules' day, from AN.</p> <p>Agreed that break the rules may not be the best terminology for the children, but the concept could be used instead of a non-school uniform day.</p> <p>For further discussion; potential implementation date of 20th October.</p> <p>End of term non-school uniform day; 15th Dec – theme: party clothes</p> <p>Christmas</p> <ul style="list-style-type: none"> Ideas around mince pie and Christmas carols after school. Possible date: 8th Dec. School has Xmas Jumper day on 7th Dec; PTA plan to sell pre-loved Xmas jumpers earlier in the week. Possibly 4th or 5th Dec. End of term non-school uniform day. 15th Dec – theme party clothes <p>We can look at other events for new year at the January meeting.</p>	WG LR/FB/EJ-B WG/LR/EJ-B FB FB
7.	<p><u>School Priorities and Spending:</u></p> <ul style="list-style-type: none"> Miss Roberts (new Futura reading lead) would like to smarten up book corners. Mini display areas – like a book shop. Miss Lucas states this would be a top priority for the school. Biggest impact. Books and furnishings, decorations/baskets. TOTAL COST: £2,350. <i>VOTED AND PASSED BY COMMITTEE.</i> <p>2) iPads more needed – enough for every two children. 20 iPads required in total.</p>	Miss Roberts PTA to look at specific events to support this.

	<p>3) Maintenance on timber trail at Beech building.</p> <p>4) Pantomime - £1,200 VOTED AND PASSED BY COMMITTEE.</p> <p>5) PA systems in both schools. Carry around. £385 each x 2.</p> <p>6) £100 per class for enrichment – £750; £100 per year group.</p> <p>VOTED AND PASSED BY COMMITTEE</p> <p>7) £1,191 Scrap Store. VOTED AND PASSED BY COMMITTEE</p> <p>Members of the PTA thanked for this generous contribution to the school, to enrich experiences for the pupils.</p>	<p>CW to get costings.</p>
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<p>Next meeting date</p>	<p>Monday 25th September 2023 – Firework Planning meeting @ Keynsham Cricket Club, 19:30</p>
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